



## CHAPERONE CONTRACT

*To chaperone a WWSAP program, applicants must be at least 21 years of age, have a valid SSN and be a Spanish speaker (Native, school teacher or speak at an advance level).*

### PERSONAL INFORMATION

Please print in **black or blue ink**. Items with an "\*" are REQUIRED.

<b>Personal Information</b>		Title: <input type="checkbox"/> Dr. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.
* Last, First, and Middle Name:		Suffix: (Jr., Sr., III, etc.)
E-mail Address:		Home Phone #:
* DOB: (mm/dd/yyyy)	*Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Alternative Phone #:

### Safety Information

To become a WWSAP chaperone, a criminal history check may be conducted. A prior criminal record may or may not result in your disqualification; however, **failure to disclose your record on the application WILL disqualify** you from volunteering.

\* Have you been convicted of a criminal offense?  Yes  No

\*Are there any injunctions, charges currently pending against you and/or have been placed on probation?  
 Yes  No If yes, please describe in detail on the back of this form.

### A chaperone application must be submitted for each Program.

\*Program Destination \_\_\_\_\_ \*Program Dates:

### CHAPERONE BENEFITS

The benefits of being a Chaperone are proportional to the number of students one brings, according to the table below:

Number of Students	Airfare	Room & Board	Activities	Teacher Course
10 minimum	Y	Y	Y	Y

**Room & Board:** Free room and board is provided to chaperones. The accommodations are similar to the student accommodations and the meals are the same.

**Airfare:** Roundtrip airfare is included from the airport from which the Chaperone's group will depart. However baggage fees are not included.

## ADMINISTRATIVE RULES AND REGULATIONS

### Study Abroad Program Behavior Contract for Chaperones

It is important to remember that WWSAP Programs have an educational purpose. As part of the planning process, chaperones take special care to ensure that Study Abroad Program activities are directly connected to WWSAP's learning standards. Students rely on adult chaperones to help them carry out the objectives of the Study Abroad Program. Without your support, these Study Abroad Programs would not be possible. **Thank you for working with us!**

WWSAP's chaperones are the lead coordinators and primary supervisors when abroad. If chaperones have questions, please clarify these with the program director or the director himself. It is important that all chaperones are communicating the same information to all students and holding all students accountable to the same rules.

In addition to having educational advantages, WWSAP should be fun! We want chaperones to enjoy themselves. In order for everyone to have a good time, however, it is important that everyone feels safe. Therefore, an organized and well-run Study Abroad Program is essential. With that in mind, we ask chaperones to make the following promises.

Chaperone: \_\_\_\_\_ (print)

### My Promises

1. I agree to perform the duties assigned to me by WWSAP.
2. I will remain on duty for the duration of the Study Abroad Program.
3. I will serve as a positive role model for students and other adults.
4. I will clarify questions with the program director or director to ensure that I am supporting the learning objectives of WWSAPs Program.
5. I will keep students assigned to me under my direct supervision at all times.
6. I will never permit a student to go somewhere alone.
7. I will refrain from personal business (phone calls, etc.) during my assigned supervisory duties unless it's an emergency.
8. I will take extra precautions and be a mediator if needed between the student and any situation that may arise as a Spanish speaker.
9. I will wear appropriate clothing at all times. Appropriate clothing is defined as being dressed from neck/shoulder area to at minimum mid-thigh.
10. I will report any illness of students to program director immediately.
11. I will not be welcome on future WWSAP Programs if I break my promises.
12. **Final Promise:** I will enjoy myself and learn a lot!

### AGREEMENT

I agree to abide by all **My Promises** listed above during the entire trip.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_